

## LET SOMEONE ELSE PAY YOUR BILLS FOR A CHANGE

ONE LESS CHECK TO WRITE

ONE LESS STAMP TO BUY

ONE LESS STOP TO MAKE

When you join FULTON COUNTY'S DIRECT PAYMENT PLAN, your water and sewer bill will be paid automatically by your bank, credit union or savings and loan on or immediately following the due date.

**IT'S A FREE SERVICE!**

For your convenience, an application form appears below. Just return the completed and signed application form along with a voided check from the account you wish the payment to be deducted from.

### **Will I receive a bill?**

Yes. You will continue to receive a bill showing your usage and the total amount due which will automatically be deducted from your bank account.

### **What if there isn't enough money in my bank account?**

The automatic draft is treated as a check. If there are insufficient funds in your account to cover the amount of your bill on the date your account is drafted, the draft will be treated the same as a returned check and will be subject to the same processing as a returned check.

### **Do I have to sign up for the plan each year?**

No. However, if you change your banking institution, you must complete a new application form and supply a voided check or deposit slip from your new bank account. You may cancel the DIRECT PAYMENT PLAN whenever you wish.

### **How do I know if my bill is automatically deducted from my bank account?**

Following the submission of your application, you should continue to send in your payment until your bill confirms your participation in the DIRECT PAYMENT PLAN. This confirmation will be made by a statement which will appear on each bill when the payment is automatically deducted from your bank account.

If you have additional questions about the DIRECT PAYMENT PLAN, call us at 404-335-2839.

Please read the terms of the DIRECT PAYMENT PLAN listed below before you fill in and sign the application form.

I UNDERSTAND THAT:

I must supply Fulton County with a voided check or deposit slip.

I must sign this form for my application to be processed.

Fulton County will send me a bill before my bank account is drafted.

The bill amount will be drafted from my bank account on or immediately following the due date shown on the bill.

I have the right to cancel my participation in the DIRECT PAYMENT PLAN by notifying Fulton County in writing and by giving Fulton County and my banking institution a reasonable amount of time to process my request.

There will be a processing charge, if my direct payment is not processed due to insufficient funds.

Fulton County and my banking institution reserve the right to end my participation in the DIRECT PAYMENT PLAN. I will be notified in writing following termination.

**APPLICATION FOR THE DIRECT PAYMENT PROGRAM**

Yes, please sign me up for Fulton County’s DIRECT PAYMENT PLAN for water and sewer services. I have enclosed a voided check from my account at my banking institution. I have read and agree to the terms of the plan. I have signed the application below. Mail the application to: **Fulton County Department of Finance, Attn: Monica Dixon, 141 Pryor Street, SW, Atlanta, GA 30303.**

Name	Home Phone	Work Phone
Street Address	City	State Zip Code
Water and Sewer Account No. (16 digits)	Banking Institution Name	
Type of Account (check one) <input type="checkbox"/> Checking <input type="checkbox"/> Savings	Banking Account No.	
I authorize Fulton County to automatically draft my bank account for payment.	Customer Signature	Date

**DO NOT MAIL THE APPLICATION WITH YOUR PAYMENT.**